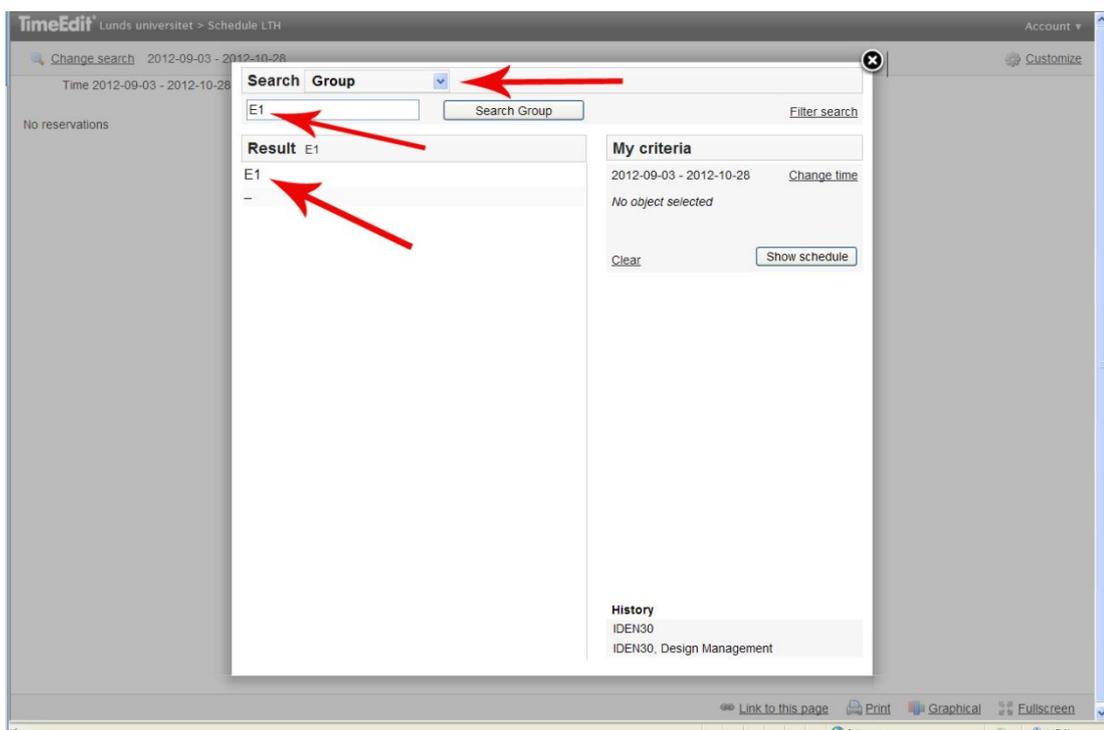


How to find your schedule

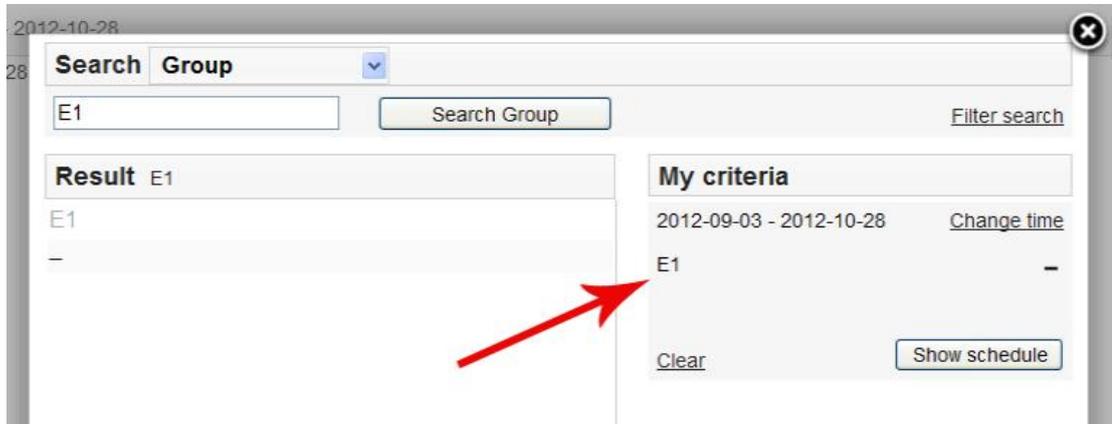
- 1) Click on the link “Schemagenerator” or go to https://web.timeedit.se/lu_sls/db1/lth1/.
- 2) For finding your schedule (lectures, exercises etc), select “Schedule LTH”.



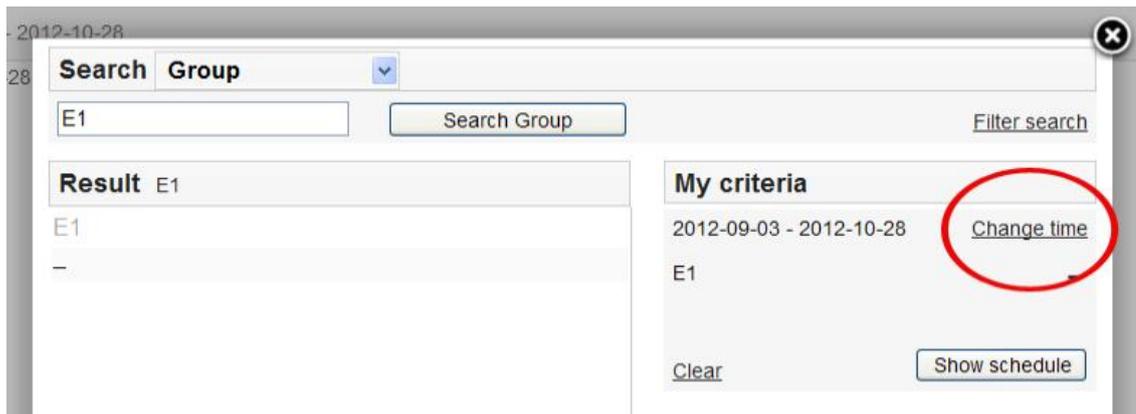
- 3) Select the item which you wish to search for from the drop-down menu next to “Search”. If you wish to search for the courses in your program, select “Group”. If you wish to search for your subgroup (exercise or lab group etc), select subgroup from the drop-down menu. Type the item which you wish to search for in the window just below “Search”. The item will now show below “Result”.



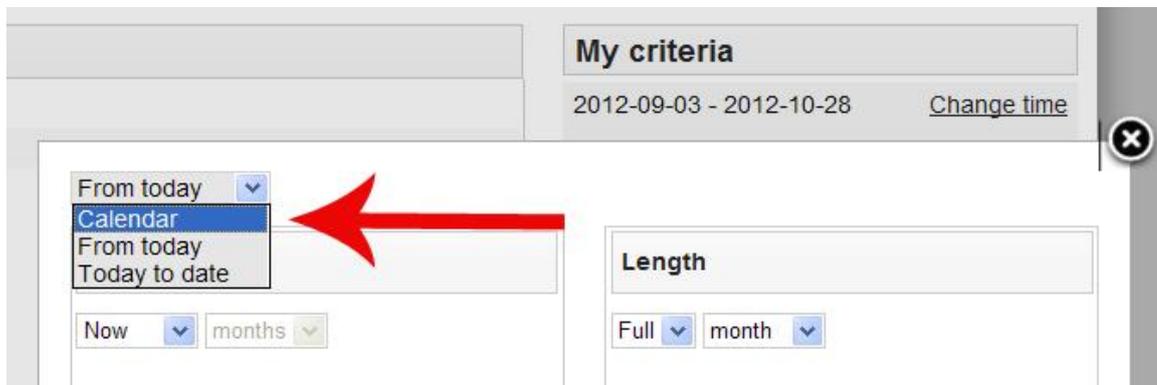
- 4) Select the item you wish to search for by clicking on it in the list below “Result”. The item will now show under “My Criteria”. If you wish to search for a combination of items, for instance one specific exercise group on a certain course, repeat step 3 and 4 until the items you wish to combine all show below “My Criteria”.



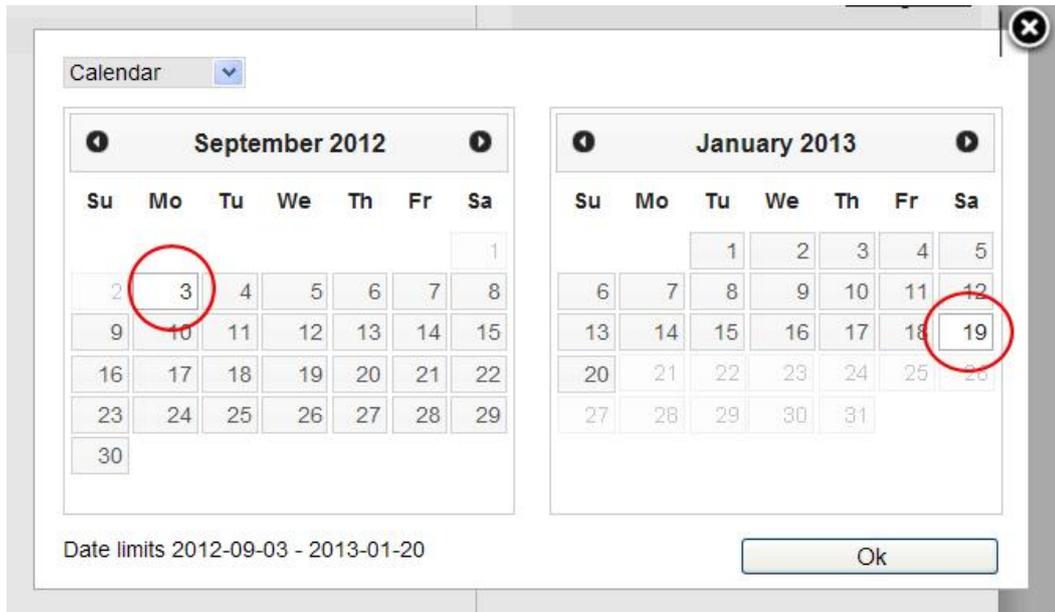
- 5) Check that the time frame matches the one you wish to search for. You find the time frame on the row just below the headline “My Criteria”. If it matches, go to step 6. If it doesn't match select “Change time”.



Select “Calendar” from the drop-down menu.



Select from-date in the calendar to your left and to-date in the calendar to your right by clicking on the dates in the calendars. Click "Ok".



- 6) Click on "Show schedule"
- 7) You will now see your schedule

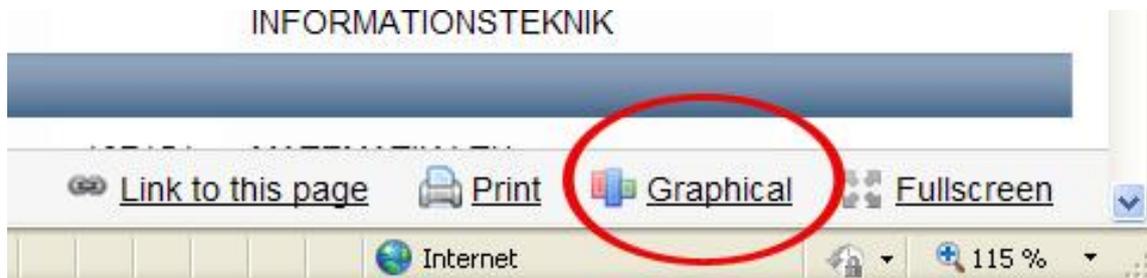
How to customize your schedule

You will find most customization options in the customization bar in the upper right corner.



Text or graphical schedule

To choose between a text and a graphical view, click on “graphical” or “text” in the bottom right corner.



Colour

To color you schedule;

- 1) Select “Customize”
- 2) Select “Colour”
- 3) Select what item category you wish to color

You can not actively choose which colors to use in your schedule. Each time you load your schedule in to a browser, the colors in it are randomized. An item category which is green may not be green the next time the same schedule is loaded into a browser.

Creating a PDF

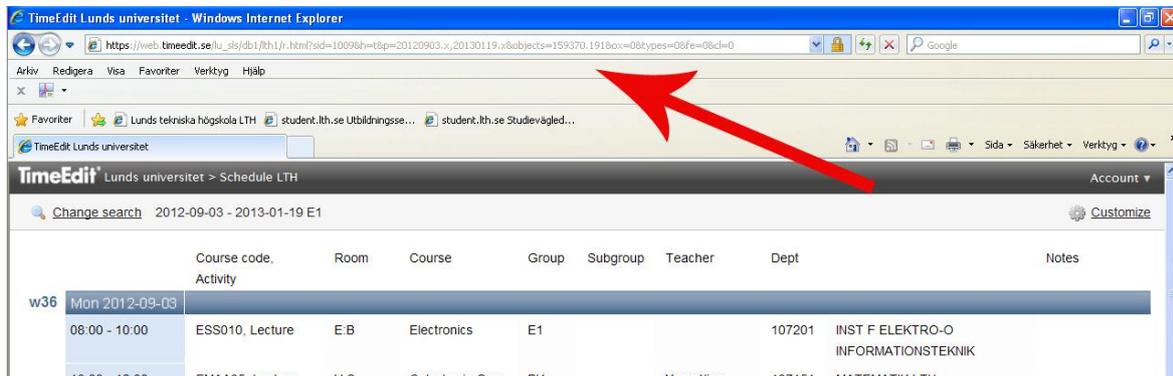
- 1) Select “Customize”
- 2) Select “Export”
- 3) Select PDF

Export your schedule to an electronic calendar

- 1) Select “Customize”
- 2) Select “Export”
- 3) Select “Subscription iCal”
- 4) You will now get a link to copy and paste into an electronic calendar that support the iCal format

How to get a link to your schedule

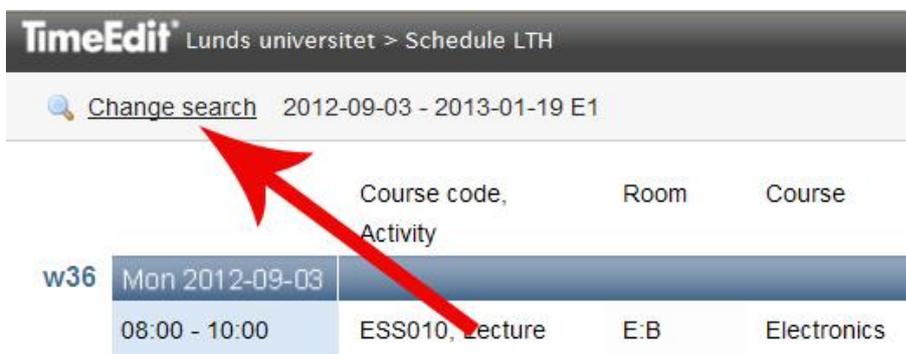
Cut out the link from your browser and paste it into for instance an e-mail.



The advantage of sending a link instead of a PDF-document or any other kind of print-out is that a schedule generated from an URL link always will be up to date. This as a schedule from a URL link is generated from the data directly out of the database in which the information of the schedule is stored. This is done every time a schedule is loaded into a browser.

How to change the criteria for your schedule

Go to “Change search” at the upper left of the window.



To remove an item from your search, click the minus sign to the right of the item, under “My Criteria”, and follow the instructions for step 3 and 4.

