



Faculty of Engineering
Programme Service

Local regulations at the Faculty of Engineering for the nomination of outgoing exchange students

This decision will take effect prior to the autumn semester 2022 and will replace STYR 2019/960.

This decision applies to regular exchange studies within Lund University's university-wide exchange agreements and the Faculty of Engineering's own exchange agreements. Summer schools are not covered.

Nominations may be made on condition that the receiving higher education institution or other nominating group within Lund University have not set any other limitations on which students can be received or nominated from a particular study programme or subject area.

Application

Applications are to be made in accordance with the current application instructions on the Faculty of Engineering website.

Study plans for each university applied to are to be attached to the application. The study plans are to comprise full-time study, equivalent to 30 credits per semester, within the subject area covered by the agreement. The student is responsible for ensuring that the courses in the study plan are eligible for credit transfer within their study programme at the Faculty of Engineering.

A personal letter and CV are to be attached to the application.

Priority

Students who have not previously been nominated take precedence over students who have previously been on an exchange.

Students who have not previously been nominated take precedence over students who have previously accepted an exchange place but withdrawn after the deadline.

Students on five-year study programmes and Bachelor of Science programmes in Engineering take precedence over students on two-year Master's programmes taught in English.

Cut-off date

A cut-off date is set for each call for nominations with regard to when the examination periods are, in order for the results from the immediately preceding examination and examination retake periods to be registered in Ladok.

Master of Science in Engineering (300 credits)

Nomination requirements

The student is to have been admitted to a Master of Science in Engineering programme at the Faculty of Engineering.

The student is to have completed the first year of their current study programme. Sixty credits from the first year of studies are to be completed or transferred in Ladok by the cut-off date (all courses are to be completed, including e.g., non-credit-earning laboratory sessions).

Incomplete courses in the basic block may amount to a combined maximum of 15 credits on the cut-off date (however, the student must always have completed 60 credits from the first year of studies).

Students with a Degree of Bachelor of Science, Degree of Bachelor of Science in Engineering or a Degree of Bachelor of Science in Fire Protection Engineering who were admitted to a

later stage of a programme are considered to fulfil the requirement of having completed courses in the basic block.

Selection

When there is competition for study places, applicants will be ranked according to their weighted average grade. Calculations will be based on the courses registered in Ladok by the cut-off date that are part of the study programme in accordance with the programme syllabus and the timetable, as well as individual decisions. Completed courses, compulsory as well as elective and optional ones, with a TH grading scale are included. Courses with a non-TH grading scale are not included.

If several students have the same merit rating, the selection is made through an overall assessment of the application in which the greatest weight is given to the personal letter and CV.

Degree of Bachelor Science in Engineering (180 credits)

Nomination requirements

The student is to have been admitted to a Bachelor of Science in Engineering programme at the Faculty of Engineering.

The student is to have completed the first year of their current study programme. Sixty credits from the first year of studies are to be completed or transferred in Ladok by the cut-off date (all courses are to be completed, including e.g., non-credit-earning laboratory sessions).

Incomplete courses in the basic block may amount to a combined maximum of 15 credits on the cut-off date (however, the student must always have completed 60 credits from the first year of studies).

Selection

When there is competition for study places, applicants will be ranked according to their weighted average grade. Calculations will be based on the courses registered in Ladok by the cut-off

date that are part of the study programme in accordance with the programme syllabus and the timetable, as well as individual decisions. Completed courses, compulsory as well as elective and optional ones, with a TH grading scale are included. Courses with a non-TH grading scale are not included.

If several students have the same merit rating, the selection is made through an overall assessment of the application in which the greatest weight is given to the personal letter and CV.

Degree of Master of Architecture (300 credits)

Nomination requirements

The student is to have been admitted to the five-year Master of Architecture programme at the Faculty of Engineering.

The student is to have completed the first two years of study (120 credits), or have the credits transferred in Ladok by the cut-off date.

Incomplete courses in the basic block for which the student has been registered may amount to a combined maximum of 7.5 credits on the cut-off date.

A portfolio is to be attached to the application. The portfolio is to clearly demonstrate that the student has the ability required to benefit from the studies at the university to which they are applying.

Selection

When there is competition for study places, the selection will be based on an overall assessment of the application in which the greatest weight is given to the portfolio. The student's portfolio is assessed with regard to:

- Level of development with regard to breadth and specialised expertise
- Originality
- Implementation and communication skills

Requirements to initiate exchange studies

To be able to initiate exchange studies, the student is to have completed all compulsory courses in years 1-3 (165 credits) and one of the elective courses of 15 credits, or have completed a Degree of Bachelor in Architecture.

Degree of Bachelor in Industrial Design (180 credits)

Nomination requirements

The student is to have been admitted to the Bachelor in Industrial Design programme at the Faculty of Engineering.

The student is to have completed courses of a total of 50 credits or have credits transferred for them within the Bachelor in Industrial Design programme. The results are to be registered in Ladok by the cut-off date.

The portfolio is to be attached to the application. The portfolio is to consist of one A3 page of project images. The portfolio is to clearly demonstrate that the student has the ability required to benefit from the studies at the university to which they are applying.

Selection

When there is competition for study places, the selection is based on an overall assessment of the application in which the greatest weight is given to the portfolio. The student's portfolio is assessed with regard to:

- Analytical ability
- Creative ability
- Design ability

Master's programme (120 credits) – TH grading scale

Nomination requirements

The student is to have been admitted to a Master's programme at the Faculty of Engineering, primarily consisting of courses with the TH grading scale.

The student is to have completed courses of a total of 30 credits or have credits transferred for them in their current study programme. The results are to be registered in Ladok by the cut-off date.

The student must have a minimum average grade of 4.

Selection

When there is competition for study places, applicants will be ranked according to their weighted average grade. Calculations will be based on the courses registered in Ladok by the cut-off date that are part of the study programme in accordance with the programme syllabus and the timetable, as well as individual decisions. Completed courses, compulsory as well as elective and optional ones, with a TH grading scale are included. Courses with a non-TH grading scale are not included.

If several students have the same merit rating, the selection is made through an overall assessment of the application in which the greatest weight is given to the personal letter and CV.

Master's programme (120 credits) - TAMAR, TASUD, TAIDE

Nomination requirements

The student is to have been admitted to the Master's programme in Industrial Design, Architecture or Sustainable Urban Design at the Faculty of Engineering.

The student is to have completed courses of a total of 30 credits or have credits transferred for them in their current study programme. The results are to be registered in Ladok by the cut-off date.

A portfolio is to be attached to the application. The portfolio is to clearly demonstrate that the student has the ability required to benefit from the studies at the university to which they are applying.

Selection

When there is competition for study places, the selection is based on an overall assessment of the application in which the greatest weight is given to the portfolio.

For students in TAMAR and TASUD, the portfolio is assessed with regard to:

- Development level with regard to breadth and specialised expertise
- Originality
- Implementation and communication skills

For students in TAIDE, the portfolio is assessed with regard to:

- Analytical ability
- Creative ability
- Design ability

Decision

This decision was taken by the undersigned Assistant Dean Kristofer Modig in the presence of the Assistant Head of the Faculty Office Thomas Achen following a presentation to the Faculty Education Board by Programme Coordinator Petter Lindquist. The decision was taken following consultation with representatives from the Faculty of Engineering Students' union.

Kristofer Modig

Thomas Achen

Petter Lindquist